

**TOWN OF SAUKVILLE  
PLAN COMMISSION MEETING  
MINUTES  
MAY 10, 2011**

**1. Call to Order/Attendance**

Chairman Jobs called the meeting to order at 7:00 p.m.

**Present:** Chairman Barb Jobs, Supervisor Kate Smallish, Plan Commissioners Tom Ravn, Gloria Arredondo, Ginny Pierson, Todd Korb and Tom Uttech.

**Also present:** Erhard Jobs, Al and Rita Hospel, Chris Ford, Paul Ford, Travis Steinert, Andrew Struck, Richard Kania, Nicole Sidoff, Mark Jaeger Ozaukee Press and Clerk Chris Lear.

**2. Pledge of allegiance**

**3. Public Notice**

Chairman Jobs opened the meeting by reading the following: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters intended for discussion, consideration and action

**4. Approval of the April 11, 2011 Plan Commission meeting minutes**

Motion by Arredondo, second by Smallish to approve the minutes of the April 11, 2011 Plan Commission meeting. Motion carried unanimously.

**5. Discuss the process and requirements for the Designation of Farmland Preservation Areas in the County Farmland Preservation Plan presented by Andrew Struck Director of Ozaukee County Planning and Parks Department**

Andrew Struck, Director of Planning and Parks for Ozaukee County made a presentation on the subject above. This is a new program and is part of the new Working Lands Initiative. Wisconsin Statutes require that Counties update their Farmland Preservation Program, rework their tax credit program, and purchase conservation easements for long-term agricultural use and design standards for agricultural enterprise areas. The current State budget proposal eliminated the PACE program and revamps agricultural areas. Planning criteria is being developed for establishing Farmland Preservation Areas (FPA). Land Evaluation Site Assessment (LESA) rating will be used as part of the criteria.

Most of Mequon, Town of Cedarburg, Town of Port Washington and Town of Grafton don't have lands which meet the requirements of the FPA's. In the budget the Farmland Preservation Tax Credit program will be fully funded. Chairman Jobs mentioned that the farmers who could be involved in the program have been kept fully informed by the Town of Saukville. She doesn't know anyone who wants to be involved. Nicole Sidoff presented a timeline the County is using to carry out the formation of the Farmland Preservation Plan. Richard Kania stated the Town Zoning Map and the approved 2035 Comprehensive Plan should be consistent.

**6. Discussion/possible action on a Site Plan Review for a shed, 320 square feet, estimated cost \$5,500, to be located at 1727 Meadowlark Road, Tax Key #0800205004.00, 5 acres, Zoning District A-5, owned by Paul and Krystal Schmidt**

Chairman Jobs read the agenda declaration. After clarifying the site plan criteria of the Schmidts, motion by Korb, second by Smallish to approve the site plan. Motion carried unanimously.

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- 7. Discussion/possible action on a Site Plan Review for a used storage shed, 1,040 square feet, estimated cost \$5,000, to be located at 4351 Highway KK, Tax Key #0801204000.00, 62.02 acres, Zoning District A-2, owned by the Verla Vetter Family Trust**

Chairman Jobs read the agenda declaration. Discussion regarding the A-2 Zoning which allows an accessory structure without a principal residence. Also, whether the new 5 acre parcel contains too many accessory structures. Should one be removed for any reason, a replacement would not be allowed if not in conformance with the zoning code. Motion by Ravn, second by Uttech to approve the site plan. Motion carried unanimously.

- 8. Discussion/possible action on a Site Plan Review for a shed, 1,600 square feet, estimated cost \$14,500, to be located at 2240 Highway 33, Tax Key #0802706009.00, 5 acres, Zoning District A-5, owned by Travis and Laura Steinert**

Chairman Jobs read the agenda declaration. Building Inspector Walt Grotelueschen informed the Commission the Steinerts need a 12 inch overhang; the sidewalls are too high, they are 14 feet and the code only allows a 12 foot sidewall and the building is too close to the road, it needs to be at least 75 feet from the State Highway 33 right-of-way. Mr. Steinert agreed to make all the changes identified above. Chairman Jobs asked about the unsightly vehicle currently stored within view of the road. Mr. Steinert said that once the building is built, the vehicle will be stored inside. Motion by Korb, second by Smallish to approve the site plan subject to the provision for a 75 foot front yard set back; 12 feet sidewalls and a 12 inch overhang. Motion carried unanimously.

- 9. Report from the Chairman on the April 26, 2011 meeting of the Ozaukee County Farmland Preservation Plan Citizen Advisory Committee meeting and any other Plan Commission related information**

Chairman Jobs stated that over the last 30 days, she and Supervisor Smallish have been working on corrections to the Zoning Map, as required by the FPA initiative. She also announced the date for the next meeting to be held May 24<sup>th</sup> at 4:30 p.m. at the Herbert Peters Youth Camp building located at north end of Hawthorne Hills Golf Course.

- 10. Any other business as may properly come before the Plan Commission**

None

- 11. Adjournment**

Motion to adjourn by Smallish, second by Korb. Motion carried unanimously. The meeting adjourned at 8:20 p.m.

Respectfully submitted,  
Christopher B. Lear, Clerk