

**TOWN OF SAUKVILLE  
PLAN COMMISSION MEETING  
MINUTES  
FEBRUARY 8, 2011**

**1. Call to Order/Attendance**

Chairman Jobs called the meeting to order at 7:00 p.m.

**Present:** Chairman Barb Jobs, Commissioners Uttech, Ravn, Smallish, Korb, Pierson and Arredondo.

**Also present:** Clerk Chris Lear, Building Inspector Walt Grotelueschen, Bonnie and Tony Schaefer, Patrick and Jill Gehr, Marvin Hoffman and Bill Ciriaks.

**2. Pledge of allegiance**

**3. Public Notice**

Chairman Jobs opened the meeting by reading the following: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters intended for discussion, consideration and action.

**4. Approval of the December 14, 2010 Plan Commission meeting minutes**

Motion by Arredondo, second by Smallish to approve the minutes of the December 14, 2010 Plan Commission meeting. Motion carried unanimously.

**5. Discussion/action on the Conceptual Plan Review and Possible Recommendation to the Town Board of the request for a land division of Parcel #08-004-07-001.00, 42 acres, A2, into a 5 acre parcel with the farmhouse and a 37 acre parcel with the barn, located at 4760 St. Finbars Road, requested by property owners Tony and Bonnie Schaefer.**

Chairman Jobs read the agenda declaration. She then read aloud the Submittal Letter from the Schaefers dated January 24, 2011. Chairman Jobs reviewed the six steps in Step one of the Procedure for Land Divisions taken from the Town Land Division Ordinance, saying these steps had been satisfied by the Schaefers when they appeared before the Plan Commission in 2009.

Ravn asked whether the existing garage on the property will be razed? Tony Schaefer responded yes. Also, the building marked on the survey with the letter S is already down. Walt Grotelueschen said the remaining structures would meet the Zoning Code requirement for a 35 foot set back from the property line. Uttech asked what the plan was for location of a driveway? Bonnie Schaefer responded they have no current plans for the driveway, but any future driveway location will meet the requirements of the Town Zoning Code. Jobs stated she feels this division meets the purposed of good land use in the Town because it maintains the maximum amount of good agricultural land for agricultural uses.

Motion by Korb to recommend approval to the Town Board of the proposed land division, conditioned upon the demolition and removal of structure G and structures S on the north of the southern most border of the 5 acre parcel on the survey map and the

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securing of a Certified Survey Map. Second by Smallish. Roll call vote: Uttech aye, Korb aye, Smallish aye, Jobs aye, Ravn aye, Pierson aye, Arredondo aye. Motion carried unanimously.

**6. Report from the Chairman on the January 2011 meeting of the Ozaukee County Farmland Preservation Plan Citizen Advisory Committee meeting and any other Plan Commission related information**

Chairman Jobs reported the first meeting of the Ozaukee County Farmland Preservation Plan Citizen Advisory Committee (OCFPPCAC) was held January 24, 2011. Membership is shared between (16) citizen at large appointees, (10) representatives, one from each municipality in the county and (3) alternates who will serve if their representative is unable to attend. Eight County staff also attend. The Committee is currently reviewing bylaws for adoption. The Committee will meet at least 12 more times this year. Members have been given documents which provide historical background leading up to establishment of the Working Lands Initiative. The group will use Roberts Rules as their guide for the conduct of meetings. Next month a Chairman and Vice-Chairman will be selected. Chairman Jobs reported that the Plan Commission will be considering applications for land divisions resulting from the change in minimum acreage requirements.

**7. Any other business as may properly come before the Plan Commission**

None.

**8. Adjournment**

Motion by Ravn, second by Smallish to adjourn. Motion carried unanimously. The meeting adjourned at 7:58 p.m.

Respectfully submitted,  
Christopher B. Lear, Clerk