

**TOWN OF SAUKVILLE
TOWN BOARD MEETING
MINUTES
NOVEMBER 15, 2011**

1. Call to Order/Attendance

Chairman Jobs called the meeting to order at 7:00 p.m.

Present: Chairman Barb Jobs, Supervisors Kate Smallish and Curt Rutkowski, Treasurer Gloria Arredondo, Clerk Chris Lear, Attorney John DeStefanis was present for the closed session. **Absent:** Steve Golec **Also present:** Rita Pavlik

2. Pledge of allegiance

3. Public Notice:

Chairman Jobs read the following notice: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters.

4. Approval of the minutes of the October 13, 2011 Special Town Board meeting and October 18, 2011 Town Board meeting

Motion by Rutkowski, second by Smallish to approve the minutes of the October 13 and 18, 2011 Town Board meetings. Motion carried unanimously.

5. Discussion/action on the request for a Conditional Use Permit to allow installation of a 12 foot diameter Satellite Dish mounted on a 6 foot pipe, surrounded by 6 foot chain link fencing in an A-5 zoning district at 3850 Lakeland Road, tax key number 08-016-08-0001.00, brought by property owner Joel Kinlow (Plan Commission recommends approval)

Chairman Jobs read the agenda declaration. Motion by Rutkowski, second by Smallish to recommend to the Town Board approval of the request for a Conditional Use Permit to allow installation of a 12 foot diameter Satellite Dish to Joel Kinlow, 3950 Lakeland Road, tax key number 08-016-08-0001.00. Motion carried unanimously.

6. Discussion/action on the recommendation by Graef Engineering that Weight Limit 15 Tons signs be posted at the nearest intersections, of the Cedar Sauk Road bridge, namely at the intersections of Cedar Sauk Road and C.T.H. "O" to the east, and "I" to the west, also discuss possible replacement of the Cedar Sauk Road Bridge

Motion by Rutkowski, second by Smallish to post the 15 ton load posting as recommended by Graef Engineering at west bound Cedar Sauk and County Highway O and at east bound Cedar Sauk and County Highway I. Motion carried unanimously.

7. Discussion/action on changing the Town Hall Open Office hours for 2012

Clerk Lear asked for a change in office hours from Tue, Wed & Thu, 9:00 a.m. to 12:00 p.m., to Tue & Wed, 7:30 a.m. to 12:00 p.m. beginning on January 1, 2012. This more abbreviated schedule will condense hours to two days, but still offer the public 9 hours the office is open. Motion by Rutkowski, second by Smallish to approve the recommended change in hours. Motion carried unanimously.

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8. Discussion/possible action on the need to do a total re-assessment of the Town in 2012

Chairman Jobs gave a background explanation. Assessor Don Peters talked to our Supervisor of Assessments for the State of Wisconsin, Mr. Alan Land to see why our ratio had decreased to 89.7. Don wondered if perhaps the State was considering the commercial class of property, one that contains only 5% of the overall assessment was erroneously being considered as a major factor in the ratio decrease. This may lead to the Town being required to do a revaluation in 2012. Further information is to follow.

9. Town Hall

a. Office Report – Clerk

Clerk Lear summarized his written monthly memo. Election Inspectors will be reappointed to two year terms next month. He reported he will be off work on the Wednesday before Thanksgiving.

b. Website Report

Supervisor Rutkowski reported that 2012 Tax Levy information had been posted.

c. Chairman’s Report/Correspondence

1. Update on the Town Comprehensive Plan and Farm Land Preservation progress

Chairman Jobs reported she and Clerk Lear had met with Andrew Struck, Director of Planning and Parks for Ozaukee County regarding the amendment to the 2035 Comprehensive Plan.. His department will produce the amendment documents. She and Supervisor Smallish will be studying the new zoning map to check for inaccuracies. The December Plan Commission meeting will be held on Thursday, December 1st because both Chairman Jobs and Andrew Struck will need to attend a Farmland Preservation Planning Committee meeting on the second Tuesday, the regular meeting night for Plan Commission.

2. Update on Cold Spring Road Town/Village culvert replacement

Clerk Lear reported the Village has chosen to do this work in fiscal year 2012.

3. Update on the request for additional TRIP funds

Chairman Jobs has been informed the Town cannot increase the amount originally granted.

10. Financial Reports

a. Treasurer’s account balances report

Treasurer Arredondo reported total assets of \$299,710.97,

b. Clerk’s budget status report

Clerk Lear reported no significant budget deficiencies.

c. Review and approval of claims

Motion by Smallish, second by Rutkowski to approve the Treasurer’s and Clerk’s reports and pay claims in the amount of \$59,821.57. Motion carried unanimously.

11. Town Constable’s Report - No report

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12. Items from the floor

Jerry Plyer, 6905 Cedar Sauk Road quoted State Statutes which he believes establishes that homes which are less than 150 feet apart should have a speed limit of 35 mph. He informed the Board the Town of Cedarburg had requested a speed study be completed by Ozaukee County on Cedar Sauk Road. He said he so far received 19 signatures on his petition to lower the speed limit from 55 mph. He also reported that 164 accidents have taken place on Cedar Sauk Road since 1996. Board members said they would wait for action until input was received from the Town Board in Cedarburg. Rita Pavlik expressed concern over recent clearing of brush in the ditches around Riverview Trail. She is concerned about how debris might hamper water flow in the ditches come spring. She also requested a chipper be brought in to clean out the brush. Chairman Jobs noted that Rita's concerns would be taken into consideration.

13. Motion to Adjourn to Closed Session

a. Pursuant of Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: (County/Town Agreement)

Chairman Jobs read the agenda declaration. Motion by Jobs, second by Smallish to convene to closed session at 8:05 p.m. to confer with legal counsel with respect to litigation. Motion carried unanimously by roll call vote..

14. Motion to reconvene in open session pursuant to section 19.85 (2)

Motion by Smallish to reconvene to open session at 9:18 p.m., second by Rutkowski. Motion carried unanimously by roll call vote.

a. Action on items in closed session

No action

15. Adjournment

Motion by Smallish to adjourn, second by Rutkowski. Motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted,
Christopher B. Lear, Clerk