

**TOWN OF SAUKVILLE
TOWN BOARD MEETING
MINUTES
SEPTEMBER 20, 2011**

1. Call to Order/Attendance

Chairman Jobs called the meeting to order at 7:00 p.m.

Present: Chairman Barb Jobs, Supervisors Kate Smallish and Curt Rutkowski, Treasurer Gloria Arredondo and Clerk Chris Lear. **Excused:** Constable Steve Golec.

Also present: Rita Pavlik, Ginny Pierson and Chris Ford. Mark Jaeger representing the Ozaukee Press

2. Pledge of allegiance

3. Public Notice:

Chairman Jobs read the following notice: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters.

4. Approval of the minutes of the August 16, 2011 Town Board meeting

Motion by Smallish, second by Rutkowski to approve the minutes of the August 16, 2011 Town Board meeting. Motion carried unanimously.

5. Discussion/action on the request by Amber Plotrowski for an Operator's License (bartender) Between the Greens

Motion by Smallish, second by Rutkowski to approve an Operator's License for Amber Plotrowski. Motion carried unanimously.

6. Discussion/action on the need to upgrade Polling Place Accessibility Compliance

Clerk Lear informed the Board of the need to upgrade Town Hall for accessibility. On May 3, 2011 the Wisconsin Government Accountability Board conducted a Polling Place Accessibility Compliance Review at Town Hall. Results reported in a letter to the Town dated June 16, 2011 show the need for upgraded parking spaces for van-accessibility; a need to increase the size of the entrance and reduce the height of the threshold; eliminate obstacles in the corridors on election day and provide all required election notices and provide a booth or table for voters using a wheelchair to cast their vote privately. Motion by Rutkowski, second by Smallish to seek a quote for budgeting purposes for upgrades to the entrance and any other equipment needed to come into compliance and for Clerk Lear to respond to GAB indicating our plan for compliance. Motion carried unanimously.

7. Discussion/action on the possible sharing of the cost to replace the culvert on Cold Spring Road with the Village of Saukville

Clerk Lear informed the Board of an offer from the Village of Saukville, Public Works Director Roy Wilhelm to repair the eastern culvert on Cold Springs Road before the end of this year. The Village will complete the project and pay for the entire cost, with the Town budgeting for our half of the cost next year and then compensating the Village after the first of the year. Board members were receptive to the project and asked that an estimate be secured before work may begin.

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8. Town Hall

a. Office Report – Clerk

Clerk Lear commented on his written report to the Board. Ozaukee County recently installed a DSL line to service Town Hall with the internet, replacing the T-1 line. AT&T will soon discontinue servicing T-1 lines. The Town Hall electrical feed for three phase power was recently repaired. The wind caused the mast to bend at a 45 degree angle, resulting in the cable to hang only 10 feet above the parking lot. Wester Electric did the work for \$717.00. The Town recently received notice from Ozaukee County Administrator Tom Meaux, informing us he was not going to include County Road Aids to Townships in the County 2012 budget.

b. Website Report

The website is up-to-date and functioning well.

c. Chairman’s Report/Correspondence

1. Town Road projects

Chairman Jobs reported that paving has been completed on Hillcrest and River Park. Mowing is nearly complete, including Hawthorne and Lakeland.

2. Town Comprehensive Plan

The amendment is on hold, pending a response from Andrew Struck, Ozaukee County Director of Parks and Planning.

3. Update on Farm Land Preservation progress

The Town recently sent four names and parcel numbers to Ozaukee County for possible consideration for inclusion in the program. There is a public informational meeting next Wednesday night, September 28, 2011, 6:30 p.m. at the County Administration Center Auditorium. .

4. Possible meeting dates required for establishing the 2012 budget

Chairman Jobs stated the schedule is much like the 2011 schedule. Board members determined that a 6:00 p.m. starting time would be suitable for the budget workshop.

9. Financial Reports

a. Treasurer’s account balances report

Treasurer Arredondo highlighted figures from the Balance Sheet. Total assets this month are \$347,138.55.

b. Clerk’s budget status report

Clerk Lear reviewed his written Clerk’s Budget Report. Supervisor Rutkowski asked whether there are still outstanding revenues expected in Shared Revenue and Transportation Aids. Lear responded that yes, about \$27,000 will be received in November from Shared Revenue and one more payment from Transportation Aids of approximately \$20,000 will be received.

c. Review and approval of claims

Motion by Smallish, second by Rutkowski to approve the Treasurer’s and Clerk’s reports and to approve the payment of claims totaling \$9,206.55. Motion carried unanimously.

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10. Town Constable's Report

Reporting for Constable Golec, Clerk Lear reported that a letter was recently sent to Dave Monroe regarding access to his property off of High Lane. The letter stated the Town has no jurisdiction over his property or that of his neighbor. Any disputes over access will be a civil matter.

11. Items from the floor - None.

12. Adjournment

Motion by Rutkowski to adjourn, second by Smallish. Motion carried unanimously. The meeting adjourned at 7:45 p.m.

Respectfully submitted
Christopher B. Lear, Clerk