

**Town Board Minutes**  
**July 15th, 2008**  
**7:00 p.m.**

**Present:** Chairman Kadow, Supervisors Niehaus and Smallish, Constable Rutkowski and Treasurer Danielson.

**Excused:** Debra Walls, Zoning Administrator.

**Also Present:** Kathryn Golsteyn, Town Accountant, John DeStefanis, Town Attorney.

**Pledge of Allegiance.** The assembly rose and said the pledge of allegiance.

**Call to Order:** Chairman Kadow called the meeting to order and read the following notice.

*The meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters intended for discussion, consideration and action.*

**Approval of the minutes of the June 17th, 2008 Town Board Meeting**

Mr. Niehaus made a motion to approve the June 17th Town Board minutes as presented. Ms. Smallish seconded; motion carried unanimously. All in favor.

**Resolution authorizing a referendum of electorate to address changing elected positions of Clerk and Treasurer to an appointed position the offices of Clerk and Treasurer and to formulate referendum question language for submission to County Clerk for inclusion on ballot.** After discussion among the supervisors the language including the Treasurer's office was removed from the resolution. The Town Attorney recommended that the referendum be held in conjunction with the November general election. Mr. Niehaus made a motion to resolve to move forward using the statutory language required to put this question before the electorate in November. Motion seconded by Ms Smallish. All in favor with Mr. Kadow, Mr. Niehaus and Ms. Smallish all voting aye.

**Board of Appeals decision on Steinert request for variance.** As Chairman Frank was not present this item was tabled until the August Town Board meeting.

**FEMA request for public assistance form filed.** Chairman made note that preliminary paper work has been filed to retain the Town's eligibility for public assistance.

**Report on Village of Saukville flooding response policy.** The Chairman reviewed the Village policy and made suggestions as to what parts of the Village policy could be adopted by the Town. Chairman Kadow suggested working with the Village when possible to increase services in a flood and cut our costs. He said that keeping a minimum number of sandbags at the Town for distribution in the event of another flooding emergency, provide information regarding their use and disposal Mr. Niehaus made a motion to mirror the basic provisions of the village policy as much as possible and apply through the County to FEMA for public assistance funds if they are needed. Ms Smallish seconded the motion. All in favor.

**Town Constable's Report:** Constable Rutkowski said there is nothing new to report. Mr. Niehaus expressed his appreciation for the Constable's efforts.

**Roads Report:** Chairman Kadow said that a recent storm resulted in a dangerous situation with a tree on Center Road reported by the Sheriff's Department He said he authorized the

highway department to remove the tree on Center and other damaged branches and trees on Hawthorne for a cost not to exceed \$1000. Chairman Kadow said he was expecting estimates to repair culverts washouts from heavy rains. He expected the costs to fix three culverts for about \$2500.

**Report on effects of roadside brush cutting from Kate Redmond.** Ms Redmond listed the concerns of Riveredge that prompted them to ask to Town to stop cutting in spring. Then Ms Redmond spoke concerning why the roadsides should be cut. (Ms Redmond's report is attached to these minutes.) She said that a group like Riveredge's Habitat Healers are committed to keeping invasive species out of the roadsides and could handle the responsibility of an uncut roadside but she cautioned that it does involve a lot of work. Ms Smallish suggested information on invasive species could be passed out at the recycling center. Mr. Niehaus asked Ms Redmond if the Town should put together a group to take a look at putting together a policy on this topic for the Town. The Chairman asked if anyone in the audience had a comment on brush cutting. Mr. Leisenberg said he was in favor of cutting. Chairman Kadow asked if citizens should be allowed to opt out of cutting or should all the roads other than St. Augustine be cut. Ms Redmond suggested anyone who chose to opt out would have to submit a plan showing how they would manage the invasive species. Chairman Kadow said the Town has directed the County Highway Department not to cut more than one mower width. He explained that timing of the cut is subject to an alphabetical rotation established by the County. He said we will keep the current two cuts a year for now.

**Recycling Report:** Ms Smallish said everything is going well. She read an article about how Action Metals changed their name to Action Recyclers.

**County Board Update:** Mr. Niehaus said there haven't been any county board meetings for the last two sessions. He said upcoming meetings would concern County Fair Grounds and explained how the current grounds might be improved.

The County Clerk's office advises the Town there may be a need to budget \$6000 for new voting equipment in the 2009 budget cycle.

**Approval of Chairman's appointment to Plan Commission.** Chairman Kadow put forward the following names for approval: Terry Hoffman for a one year term, Todd Korb for a three year term, and Ginny Pierson for a three year term. Motion made by Chairman Kadow to approve the names. Motion second by Mr. Niehaus. All in favor.

**Question regarding Tax Exemption Status of old Girl Scout Camp.** Chairman Kadow said that he has discussed this with Don Peters, the Town Tax Assessor. He reports the properties are on the tax roles as they should be. He said their inclusion on a county report of tax exempt properties is in error. Chairman Kadow said current taxes on the property have been paid.

**Report of Roof leak.** Chairman Kadow said he would have Mr. Lemke take a look at the skylight and see if that solves the problem.

## **Financial Reports**

### **Treasurer's account balances report**

Danielson reviewed the report, which is on file. Chairman Kadow asked Ms Golsteyn which checking account runs to zero and makes it difficult for her to pay claims. Ms Golsteyn said she asked Ms Danielson to keep \$1000 balance in

the checking account at all times. Ms Danielson said she could instruct Ms Golsteyn on how to make phone transfers. Ms Golsteyn suggested we work with the Port State Bank as they have internet banking service and Newburg does not.

**Clerk's budget status report**

Chairman Kadow reviewed the report provided by Ms. Golsteyn, He reviewed which accounts are over and under budget thus far.

**Review and approval of claims**

Chairman Kadow asked Ms. Golsteyn to present the claims for approval. A list of claims is attached to the minutes. Chairman Kadow moved to accept and approve the claims. Motion second by Ms. Smallish. All in favor.

**Correspondence:** Chairman Kadow noted the Town received a thank you note from Mr. & Mrs. Watry for the dead tree removal on Center. Chairman Kadow announced the County Golf outing at Hawthorne Hills.

**Items from the floor:** Ms Danielson said she had two requests for operators licenses that she wanted to have approved. Chairman Kadow made a motion to approve. Motion seconded by Mr. Niehaus. All in favor. Chairman Kadow noted that the speed limit had been reduced on portions of Highway 33 to 45 mph.

**Adjourn:**

Chairman Kadow moved to adjourn; Mr. Niehaus seconded; motion carried unanimously. Meeting adjourned at 8:22 p.m.

Respectfully presented by Debra Walls