

Town of Saukville
TOWN BOARD MINUTES

June 17th, 2008

7:00 p.m.

Present: Chairman Kadow, Supervisors Niehaus and Smallish, and Treasurer Danielson.

Absent: Constable Rutkowski

Also Present: Kathryn Golsteyn, Town Accountant, Debra Walls, Zoning Administrator.

Pledge of Allegiance

Call to Order:

Chairman Kadow read the following notice.

The meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters intended for discussion, consideration and action.

Approval of the minutes of the May 20th, 2008 Town Board Meeting, April 24th Special Town Board meeting, and the May 15th, 2008 Road Tour.

Mr. Niehaus made a motion to approve the May 20th Town Board minutes as presented. Ms. Smallish seconded; motion carried unanimously. Ms. Smallish made a motion to approve the April 24th Special Town Board minutes as presented. Mr. Niehaus seconded. All in favor. Ms. Smallish made a motion to approve the May 15th Road Tour minutes as presented. Mr. Niehaus seconded. All in favor.

Formal recognition for service of Walter Clarke, former Town Clerk:

Chairman Kadow read from a presentation plaque acknowledging the importance of the position of Town Clerk. The plaque was presented to Mr. Clarke. Mr. Clarke expressed his appreciation of the people who had supported him during his 13 years in Town office and said he would miss working with them.

Appointment of Acting Clerk:

Chairman Kadow moved that Bill Niehaus be appointed Acting Clerk. Ms. Smallish seconded his motion. All in favor. Chairman Kadow administered the oath of office to Mr. Niehaus.

Approval of Liquor license applications for 2008/2009:

Chairman Kadow moved to approve the list of liquor license applicants as noticed in the Press. Second by Mr. Niehaus. All in favor

Approval of Operators license applications for 2008/2009:

Mr. Niehaus made a motion to approve the list of operators' licenses as presented. Second by Ms. Smallish. All in favor.

Zoning Administrator Report :

Zoning Administrator Walls said she had reports that recent flooding in the area had affected some Town properties. She said with the assistance of the County Office of Emergency Government she filed a Uniform Disaster Report to attempt to recover some potential costs of flood damage. Chairman Kadow said the Town has acted to make empty sand bags available. He said it was important to create a policy to prepare for similar natural disasters in the future and asked staff to find out what policy the Village had adopted for a future meeting. Ms. Smallish reported that she and Ms. Danielson had worked with one town resident for several hours to assist her with flooding concerns. Mr. Niehaus said he was gratified by how the town had pulled together to face the crisis.

Town Constable's Report:

Constable Rutkowski was not at the meeting and there was nothing further to report.

Roads Report:

A dead tree on Center Lane is causing a safety concern. Charter Steel has indicated they would remove the tree but not until Mr. Dollert had brought in his crop later this year.

Recycling Report:

Ms Smallish said two additional people had volunteered to man the dumpsters on Saturday mornings. She said more signage had been added to the facility.

County Board Update:

Mr. Niehaus said he would have more to report next month. He would like to speak about county programs related to agriculture. Mr. Niehaus sits on the County Land Use Committee.

Town Office Report:

Chairman Kadow reported that the division of Clerk's tasks was an ongoing item. He asked Kathryn Golsteyn if she had determined how much of her time was needed to keep the books. Ms. Golsteyn asked for more time to judge the average time requirements. Mr. Niehaus made a motion that a procedure be developed to handle the distribution and disposal of sand and sand bags. Seconded by Chairman Kadow. All in favor. Ms. Walls reported that a recent electrical storm had blown out the surge protection on the phone system and the copier. She estimated the new protector for the copier to cost about \$45. She hoped that the money spent on the phone surge protector would be recovered as the protector is partially covered by warranty.

Financial Reports

Treasurer's account balances report

Danielson reviewed the report, which is on file. Ms. Golsteyn asked if anyone could clarify what two of the assets reported in the Treasurer's report actually were for. Some suggestions were made as to what they were. Ms. Golsteyn said she would like to clarify the amounts further for next month's report.

Clerk's budget status report

Chairman Kadow reviewed the report provided by Ms. Golsteyn,

Review and approval of claims

Chairman Kadow asked Ms. Golsteyn to present the claims for approval. A list of these claims is attached to the minutes. Ms. Golsteyn noted that an invoice for AT&T would that arrived after the list of claims was prepared would be delinquent before the next meeting. She asked that the claim for that bill be included in the claims report. Mr. Niehaus moved to accept the reports with the addition of the AT&T payment. Second by Ms. Smallish. All in favor.

Niehaus moved to accept and approve the claims; Smallish seconded; motion carried unanimously.

Correspondence:

Nothing to report.

Items from the floor:

Ms Pavlik inquired on the status of action to raze the building at 1903 Riverview Trail. Mr. Niehaus said that the Town was working in concert with the County and Town Attorneys to establish the condition of the property and possibly prepare a razing order.

Adjourn:

Chairman Kadow moved to adjourn; Ms Smallish seconded; motion carried unanimously.

Respectfully presented by Debra Walls