

TOWN BOARD MINUTES
Tuesday, September 21, 2004
7:00 p.m.

1. Call to Order

Present: Chairman Kadow, Supervisor Wollmer, Clerk Clarke, and Treasurer Danielson
Absent: Supervisor Niehaus, Constable Dickmann

2. Pledge of Allegiance

3. Approval of the minutes of the August 17, 2004 Town Board Meeting.

Kadow moved to approve the minutes as drafted; Wollmer seconded; motion carried unanimously.

4. Discussion/action on delegating approval of bartender's licenses.

Clarke asked the board for the authority to issue operator's licenses without formal board approval. This would streamline the process from the applicant's viewpoint and not take the time of the board for what is essentially a "rubber stamp" matter. Kadow then moved to grant the clerk authority requested; Wollmer seconded; motion carried unanimously.

5. Discussion/action to approve bartender's licenses.

Clarke indicated that neither applicant has yet paid their fee so no action is required.

6. Discussion/action on 2005 assessor's contract.

Kadow briefly reviewed the contract and then moved to approve; Wollmer seconded; motion carried unanimously.

7. Town Constable's Report

a. Woodstove display on Hwy Y.

Danielson reported that the building inspector has notified the display owner of the violation and he will follow up for compliance. Danielson also related a complaint about dust on Orchard Lane.

8. Roads Report

a. Discussion/action on Knollwood Rd LRIP project bids.

Kadow summarized the bids received on the project and noted that if the project were to be considered for LRIP reimbursement, the County could only be considered if its bid were 10% below that of the next highest private contractor. As the county's gross bid is somewhat higher than the two private bids, the county would be ineligible. The complicating issue is that the town is eligible for a grant from the county board to match road construction expenditures up to \$25,833. Clarke called the DOT to ask if the county's bid could be reduced by the matching funds and was told they could not. With the matching county grant, the town would be significantly better off using the county highway department for the project. Wollmer noted that the county's bid did not contain any construction details and Kadow indicated that he had discussed this with the county and was assured that the construction would be comparable to Payne and Dolan. Kadow would ask the county for written specs if they were to do the work. Kadow moved to give the work to the county on the condition that the specs are similar; Wollmer seconded; motion carried unanimously. Clarke will pursue reassigning the LRIP project and advised the board that going ahead with the project may require the town to borrow from its line of credit for several months.

b. Discussion/action on abandonment of Fire Lane.

Kadow indicated that more research is required on this matter and he moved to table; Wollmer seconded; motion carried unanimously.

9. Recycling Report

Wollmer indicated that the annual grant request is being prepared.

10. Town Office Report**a. Discussion/action on new copier lease.**

Danielson presented two alternatives proposals, one from our current provider, Marnette for a Savin machine and one from Lanier under the state-purchasing contract. Given small differences in the charges for copy counts, the Lanier proposal was deemed less costly. After a brief discussion, Wollmer moved to approve the Lanier proposal for a four-year lease paid annually.

11. Financial Reports**a. Treasurer's account balances report**

Danielson presented the report on account balances, which is on file.

b. Clerk's budget status report

Clarke presented the budget status report, which is on file.

c. Review and approval of claims

Clarke presented the following claims for approval:

Date	Num	Name	Memo	Amount	Balance
9/21/2004	4607	Clarke, Walter H.		(756.78)	(756.78)
9/21/2004	4608	Danielson, Kay		(458.30)	(1,215.08)
9/21/2004	4609	Dickmann, Mark R.		(76.96)	(1,292.04)
9/21/2004	4610	Kadow, Jim		(434.98)	(1,727.02)
9/21/2004	4611	Niehaus, William		(281.67)	(2,008.69)
9/21/2004	4612	Pierson, Ginny		(23.09)	(2,031.78)
9/21/2004	4613	Rutkowski, Curtis		(23.09)	(2,054.87)
9/21/2004	4614	Smallish, Kathryn A		(23.08)	(2,077.95)
9/21/2004	4615	Walls, Debra		(816.16)	(2,894.11)
9/21/2004	4616	Wollmer, Michael G		(227.87)	(3,121.98)
*** Missing numbers here ***					
9/21/2004	4619	Dorthy Gall	Elections	(70.00)	(3,191.98)
9/21/2004	4620	Heon, Donna	Elections	(70.00)	(3,261.98)
9/21/2004	4621	Norma A. Vincevineus	Election	(70.00)	(3,331.98)
9/21/2004	4622	Louise Schmeling	Election	(70.00)	(3,401.98)
9/21/2004	4623	Shirley x. Kohlwey	Election	(80.00)	(3,481.98)
9/21/2004	4624	Kate Smallish	Elections	(80.00)	(3,561.98)
9/21/2004	4625	Danielson, Kay	Election	(80.00)	(3,641.98)
9/21/2004	4626	Danielson, Kay	Petty Cash	(24.80)	(3,666.78)
9/21/2004	4627	Fleet	Copier lease	(139.00)	(3,805.78)

		Capital Leasing			
9/21/2004	4628	Fuchs, Snow, O'Connell & DeStefanis, S.C.		(75.00)	(3,880.78)
9/21/2004	4629	MCI	Phone	(112.73)	(3,993.51)
9/21/2004	4630	Ozaukee County Hwy Dept.		(6,961.29)	(10,954.80)
9/21/2004	4631	Port Publications	Publications	(157.06)	(11,111.86)
9/21/2004	4632	Race's Lawn Service		(35.00)	(11,146.86)
9/21/2004	4633	RK Construction & Inspection, LLC	Aug	(2,402.32)	(13,549.18)
9/21/2004	4634	Veterans of Foreign Wars	Care of Sizer and Katharina Cemetery	(75.00)	(13,624.18)
9/21/2004	4635	We Energies		(137.77)	(13,761.95)
9/21/2004	4636	Internal Revenue Service	39-1128950	(542.68)	(14,304.63)
9/21/2004	4637	PEBSCO		(20.00)	(14,324.63)
9/21/2004	4638	Wisconsin Department of Revenue	568734	(110.87)	(14,435.50)

Kadow moved to pay all claims; Wollmer seconded; motion carried unanimously.

d. Set dates for budget preparation and review

Clarke discussed potential dates and deadlines for the 2005 budget and it was tentatively agreed to hold the budget workshop on Wednesday, October 27 and hold the budget hearing and town meeting at the regular November 16th board meeting.

12. Correspondence

None

13. Items from the floor

None

14. Adjourn

Wollmer move to adjourn; Kadow seconded; motion carried unanimously.

Walter H. Clarke

Walter H. Clarke, Town Clerk