



TOWN OF SAUKVILLE
Ozaukee County
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Terry Hoffman, Chairman
Walter H. Clarke, Clerk
Kay Danielson, Treasurer

BOARD OF REVIEW MEETING

Tuesday, May 18, 2004

7:00 p.m.

1. Call to order

Present: Chairman Hoffman, Supervisor Niehaus, Clerk Clarke

2. Motion to adjourn until June 10, 2004 at 7:00 p.m.

Hoffman moved to adjourn the meeting until June 10, 2004 at 7:00 p.m.

Clarke seconded; motion carried unanimously.

TOWN BOARD AGENDA

1. Call to Order

Present: Chairman Hoffman, Supervisor Niehaus, Clerk Clarke, Treasurer Danielson, and Constable Dickmann.

Absent: Supervisor Wollmer

2. Pledge of Allegiance

3. Approval of the minutes of the April 20, 2004 Town Board Meeting.

Hoffman moved to approve; Niehaus seconded; motion carried unanimously.

4. Discussion/action on new berm ordinance.

Hoffman reviewed the history of the legislation and moved to approve; Niehaus seconded; motion carried unanimously.

5. Proposal for cable franchise by Time Warner.

Celeste Flynn, director of Public Affairs for Time Warner, addressed the board. She indicated that there had been requests for cable service from town residents recently and in order to serve them, her company would require a franchise agreement with the town. Hoffman asked Ms. Flynn what parts of the town her company would serve and she opined that it would be the areas immediately adjacent to their current service area. She indicated that the company would provide service where it is "cost efficient" to do so. She generally defined cost efficient as 20 homes per mile. Niehaus questioned the appearance of the cable and she replied that it is very similar to a phone line. Hoffman asked if town meeting could be broadcast in the future and she replied that this could be done. Hoffman asked what was needed to proceed? She replied that the draft franchise agreement she previously provided would need to be finalized and signed by the board and the town would need to decide on a franchise fee. The board discussed the matter and concluded that at this time the fees would be minor and would be another tax on residents. Niehaus cautioned that the board should consider this carefully and should hold the option open in the future. The board agreed that there would initially be no franchise fee but language should be added to the agreement that would allow the imposition of such a fee with 90 days notice. She emphasized that the agreement would be for 15 years and would be non-exclusive. She will modify the agreement per the discussion with the board and send it to the town for final consideration at the June meeting.

6. Status of Board of Review training.

Hoffman reported that Supervisor Wollmer had completed training per state requirements.

7. Discussion/action and review of final instrument for cooperative agreement for preparation of county comprehensive plan.

Hoffman reviewed the final text of the agreement that was reviewed and approved at the last meeting. As the board members stated that they were still comfortable with the language, Hoffman indicated that he would sign the measure tonight.

8. Discussion/action on adoption of a proposed agreement with Ozaukee County regarding the operation of the asphalt plant and quarry on Lakeland Rd.

Hoffman reviewed the agreement, which would allow the County to mine gravel and operate their asphalt plant until 2017 and gives the town the right to purchase the land at the 2002 price less the value of material extracted or \$100,000, whichever is more. The town will be able to acquire public parkland contiguous to the Payne and Dolan parkland at a bargain price. Hoffman thanked Supervisor Niehaus for negotiating the end of the legal suit with the county with a win-win settlement. Niehaus commented that the agreement ushered in a new era of cooperation between the county and the town and will provide future generations with an expansive green space for recreation.

9. Discussion/action on possible Town support for efforts to keep rail service between Saukville and Kiel operating.

Hoffman reviewed the presentation to the Plan Commission by a representative from Wisconsin Central asking for the town's support to convince the Wisconsin DOT to acquire the line and lease it to provide continuing service. Otherwise, the right of way may be converted to a bike path. He asked that the board consider a resolution supporting the rail line at the next meeting.

10. Town Constable's Report

Dickmann reported that the large woodstove display on Hwy 33 was moved to a commercial zone near MacCarthy's. Hoffman asked about the cars and boats stored on Hwy 33 next to Feith's? A discussion ensued in which the board opined that the volume of cars and vehicles may signify a non-permitted business and they asked the Constable to investigate further and to consider working with the county sheriff's deputies if necessary.

11. Roads Report

a. Discussion/action on annual road inspection and bid proposals.

Hoffman reviewed a proposal by Scott's Construction for paving and they will consider a project to fix the failing section of road under the culvert on Knollwood Rd. between Birchwood and Blue Goose. He also reviewed proposals from Crack Filling Services for selected roads. Hoffman further reported on a call from the DOT asking permission to use Hwy O, south of Hwy 33 as a detour during the construction of the new bridge in the Village of Saukville. Hoffman said this would be only for 3-4 days and should not present a problem. Hoffman also read a letter from the County Highway Department, which notifies the town that their road aids are now contingent on matching funds by the town for road paving. Hoffman then reviewed the county road bill for April and questioned the brush control amounts. Hoffman asked that a review of the contract checklist be placed on the agenda for the June meeting. They also expressed concern that the annual road mowing may be beyond the budget this year and will discuss this also.

b. Notification from county of a 50% match on road aid.

c. Status of Center Rd. gate/turnaround.

Niehaus stated that he did not see a need to take action to provide a turnaround as vehicle need only back up 25 yards to an existing drive for turnaround. Hoffman

stated that the town could not provide reliable fire protection the house with the gate locked and this was expressed previously to the owner.

12. Recycling Report

a. Discussion/action on authorization resolution for town recycling representative as required by the DNR.

Hoffman moved to designate Mike Wollmer as the town’s recycling representative for the DNR.

13. Town Office Report

a. New phone vendor

Clarke reported that Danielson had received a solicitation from MCI to change phone providers. As the cost would be significantly less, the town has switched to MCI and has noticed no change in service quality. The board thanked Danielson for her efforts. Clarke also reported that the lease for the office copier was expiring and that the town would own it in June. He indicated that there probably would be the choice to upgrade to a new machine or keep and maintain the old one. He will keep the board advised.

14. Financial Reports

a. Treasurer’s account balances report

Danielson presented the balances report, which is on file.

b. Clerk’s budget status report

Clarke presented the budget report, which is on file. He noted that the town was running ahead of plan on highway maintenance. Snow plowing and brush control were well over budget.

c. Review and approval of claims

Clarke presented the following claims for approval:

Date	Num	Name	Memo	Amount	Balance
5/18/2004	4469	Clarke, Walter H.		(751.28)	(751.28)
5/18/2004	4470	Danielson, Kay		(360.96)	(1,112.24)
5/18/2004	4471	Dickmann, Mark R.		(76.96)	(1,189.20)
5/18/2004	4472	Golsteyn, Kathryn L		(23.09)	(1,212.29)
5/18/2004	4473	Hoffman, Terry M		(487.62)	(1,699.91)
5/18/2004	4474	Kadow, Jim		(23.09)	(1,723.00)
5/18/2004	4475	Niehaus, William		(309.37)	(2,032.37)
5/18/2004	4476	Pierson, Ginny		(23.09)	(2,055.46)
5/18/2004	4477	Rutkowski, Curtis		(23.09)	(2,078.55)
5/18/2004	4478	Smallish, Kathryn A		(23.09)	(2,101.64)
5/18/2004	4479	Walls, Debra		(614.50)	(2,716.14)
5/18/2004	4480	Wollmer, Michael G		(277.28)	(2,993.42)
5/18/2004	4481	Danielson, Kay	Petty Cash	(32.65)	(3,026.07)
5/18/2004	4482	Internal Revenue	39-1128950	(490.98)	(3,517.05)

		Service			
5/18/2004	4483	PEBSCO		(20.00)	(3,537.05)
5/18/2004	4484	Arrow Disposal & Recycling	April	(1,200.00)	(4,737.05)
5/18/2004	4485	Boehlke Bottled Gas Corp.		(361.00)	(5,098.05)
5/18/2004	4486	Fleet Capital Leasing	Copier lease	(139.00)	(5,237.05)
5/18/2004	4487	Ozaukee County Hwy Dept.	April 2004	(2,485.82)	(7,722.87)
5/18/2004	4488	Peters Assessment Service	Pmt 5 of 6	(1,350.00)	(9,072.87)
5/18/2004	4489	Port Publications		(99.84)	(9,172.71)
5/18/2004	4490	Race's Lawn Service		(70.00)	(9,242.71)
5/18/2004	4491	RK Construction & Inspection, LLC	April 2004	(1,343.91)	(10,586.62)
5/18/2004	4492	Rural Mutual Insurance	WC 0035450-05	(163.00)	(10,749.62)
5/18/2004	4493	Schneider Printing	Liquor License Forms	(55.85)	(10,805.47)
5/18/2004	4494	We Energies		(156.83)	(10,962.30)

Hoffman moved to approve the financial reports and pay all claims; Niehaus seconded; motion carried unanimously.

15. Correspondence

Hoffman read a statement announcing his retirement July 1, 2004 into the record. A copy of his statement is on file and will be excerpted for the upcoming newsletter. The remaining board and the clerk will appoint an interim chairman until the election in April 2005.

16. Items from the floor

Dickmann asked about the schedule for roadside mowing this year and Hoffman and Niehaus indicated that they needed to look into this, as they did not want to repeat the significant unexpected expense incurred last year.

Niehaus then commended Hoffman for his years of service. Kate Smallish also thanked Hoffman for his work on the Plan Commission. Clarke and Danielson also expressed their appreciation for the accomplishments under Hoffman's administration.

17. Adjourn

Hoffman moved to adjourn; Niehaus seconded; motion carried unanimously.

Walter A. Clarke

Town Clarke