



Ozaukee County
3762 Lakeland Road
Saukville, Wisconsin 53080
414-675-9217
TOWN OF SAUKVILLE

TOWN BOARD MINUTES
Tuesday, August 20, 2002
7:30 p.m.

- 1. Call to Order**
Present: Chairman Hoffman and Supervisor Niehaus; Clerk Clarke, Treasurer Danielson, and Constable Dickmann
- 2. Pledge of Allegiance**
- 3. Approval of the minutes of the July 16, 2002 Town Board Meeting**
Hoffman moved to approve; Niehaus seconded; motion carried unanimously.
- 4. Discussion/action on new bartenders licenses.**
Clarke presented two licenses for approval. Hoffman moved to approve; Niehaus seconded; motion carried unanimously.
- 5. Discussion/action on request for a Conditional Use Permit by the Ozaukee Park Commission to operate an archery range at the Tendick Nature Park.**
Hoffman moved to table explaining that it was tabled last week by the Plan Commission and no action was possible until it was reviewed further; Niehaus seconded; motion carried unanimously.
- 6. Discussion/action on request by U.S. Cellular to update their Conditional Use Permit for addition antennas at the Highview Rd. Tower**
Hoffman indicated that the request had been recommended by the Plan Commission and that the permit would be prepared by the town attorney in about two weeks. Hoffman moved to approve the permit; Niehaus seconded; motion carried unanimously.
- 7. Discussion/action on changing Monday evening office hours to “by appointment”**
As the board assistant Cindy De Groot has taken an evening job, Hoffman recommended that Monday evening hours be eliminated. He explained that the public use of these hours has been minimal. He then moved to eliminate the Monday evening office hours; Niehaus seconded; motion carried unanimously.
- 8. Discussion/action on increasing petty cash to \$100 from \$60**
Board assistant De Groot indicated that the amount of \$60 was frequently insufficient to cover a month’s incidental expenses and asked that it be increased to \$100. Hoffman moved to accept the proposal; Niehaus seconded; motion carried unanimously.
- 9. Discussion/action on a policy for charging back planning services to developers.**
Hoffman explained that recent land developments were using the services of the town planner and building inspector and were causing additional expenses for the town. He suggested imposing an appropriate fee at the time the land division was initiated. Niehaus suggested a per hour rate to cover all expenses. Clarke cited recent bills from the town planner. Niehaus then discussed the role of the town consultants and reconsidered the per hour fee lest the developers consider them as

personal advisors. He advocated an initial flat fee of \$160 to cover the first four hours and then \$50.00 per hour thereafter to cover additional hours and administration. Hoffman so moved; Niehaus seconded; motion carried unanimously.

10. Public Safety Reports

a. Building Inspector’s Report

Hoffman read the report, which is on file.

b. Town Constable’s Report

Dickmann reported two stray dog cases. Hoffman questioned the status of the Jerry Bauman property on Hwy 33? Dickmann reported additional vehicles be stored in the yard. Hoffman and Niehaus urged Dickmann to issue citations where appropriate. Niehaus cautioned that if they are running a business illegally, the town will get an injunction. Dickmann also reported some progress on the Chaney property on Hwy I. (Niehaus later stated that if the town needs to go to the expense of issuing citations after numerous warnings, the citations should be large enough to get the owner’s attention. Hoffman agreed.) Clarke questioned the culvert situation on Blueberry Rd.? Hoffman stated that it was his understanding that the problem had been resolved.

11. Roads Report

Clarke reported that the County was finishing up the summer’s road work and was close to the budgeted amount. Niehaus questioned work on Hwy Y? As a County road, the town does not have knowledge of the work. Niehaus then reported good progress on Cedar Sauk road. Hoffman then questioned the status of resurfacing East Sauk Rd.? He asked staff to contact the Town of Grafton as to their plans and budget. Dickmann talked about some trees that needed cutting on Hillcrest Rd. Hoffman indicated that the staff had talked with the county three weeks ago and they said they would take care of the matter.

12. Recycling Report

None

13. Facilities Report

None

14. Financial Reports

a. Treasurer’s account balances report

Danielson presented the report, which is on file.

b. Clerk’s budget status report

Clarke presented the report, which is on file. Hoffman questioned the church rental amount being under budget and Clarke stated that he would check the records.

c. Review and approval of claims

Clarke presented the following claims for payment:

Date	Num	Name	Memo	Amount	Balance
7/22/2002	3575	D & P Inspections, Ltd.	June	(2,788.33)	(2,788.33)
7/23/2002	3576	Cynthia M Franceschi-	Dave Phillipps	(46.64)	(2,834.97)

		De Groot	dinner		
7/23/2002	3577	Office Max	Office Supplies	(108.31)	(2,943.28)
7/23/2002	3578	SBC Ameritech	414 675-9217 556 2	(174.06)	(3,117.34)
7/23/2002	3579	Arrow Disposal & Recycling	June	(1,200.00)	(4,317.34)
8/13/2002	3580	Ozaukee County Treasurer	July School Levy Property Tax Credit	(286,418.04)	(290,735.38)
8/20/2002	3581	Newburg Fire Department, Inc.		(4,672.98)	(295,408.36)
8/20/2002	3582	Kay Danielson	Petty Cash	(51.82)	(295,460.18)
8/20/2002	3583	Fleet Capital Leasing	Copier lease	(139.00)	(295,599.18)
8/20/2002	3584	Fuchs, Snow, O'Connell & DeStefanis, S.C.		(174.06)	(295,773.24)
8/20/2002	3585	Marnett Business Center, Inc.	Maintenance	(13.82)	(295,787.06)
8/20/2002	3586	Martin R. Marchek	Planning services	(445.60)	(296,232.66)
8/20/2002	3587	On Time Printing	25 books	(241.50)	(296,474.16)
8/20/2002	3588	Ozaukee County Hwy Dept.		(6,242.59)	(302,716.75)
8/20/2002	3589	Port Publications	Public Hearings	(58.98)	(302,775.73)
8/20/2002	3590	Race's Lawn Service		(70.00)	(302,845.73)
8/20/2002	3591	RK Construction & Inspection, LLC	July	(1,674.97)	(304,520.70)
8/20/2002	3592	TSR Solutions, Inc.	Recover from failed hard drive	(546.25)	(305,066.95)
8/20/2002	3593	Wester Electric	A/C Outlets	(996.17)	(306,063.12)
8/20/2002	3594	Curtis Rutkowski		(14.76)	(306,077.88)
8/20/2002	3595	Cynthia M Franceschi-De Groot		(991.51)	(307,069.39)
8/20/2002	3596	Ginny Pierson		(14.78)	(307,084.17)
8/20/2002	3597	Jim Kadow		(14.78)	(307,098.95)
8/20/2002	3598	Kathryn A		(14.78)	(307,113.73)

		Smallish			
8/20/2002	3599	Kay Danielson		(380.71)	(307,494.44)
8/20/2002	3600	Mark R. Dickmann		(23.09)	(307,517.53)
8/20/2002	3601	Michael G Wollmer		(181.62)	(307,699.15)
8/20/2002	3602	Terry M Hoffman		(350.31)	(308,049.46)
8/20/2002	3603	Walter H. Clarke		(751.28)	(308,800.74)
8/20/2002	3604	William Niehaus		(196.41)	(308,997.15)
8/20/2002	3605	Newburg Fire Department, Inc.		(49,792.83)	(358,789.98)
		*** Missing numbers here ***			
8/20/2002	3611	Internal Revenue Service	39-1128950	(447.56)	(359,237.54)
8/20/2002	3612	PEBSCO		(20.00)	(359,257.54)
8/20/2002	3613	Best Heating & Air Conditioning Inc.	Install 3 A/C units	(2,791.00)	(362,048.54)
8/20/2002	3614	Bonestroo, Rosene, Anderlik & Assoc., Inc	Mapping	(429.08)	(362,477.62)
8/20/2002	3615	Kleckner Fire Ext. Serv. Inc.	check fire extinguishers	(20.00)	(362,497.62)
8/20/2002	3616	SBC Ameritech	414 675-9217 556 2	(173.85)	(362,671.47)
8/20/2002	3617	Office Max	Office Supplies	(155.67)	(362,827.14)

Hoffman moved to approve the financial reports and order all claims paid; Niehaus seconded; motion carried unanimously.

Clarke added that that the hard drive on the financial computer “crashed” in August and he was seeking insurance reimbursement for data recovery expenses. He noted that the financial data had been backed up and that the files are back to normal.

15. Correspondence

Hoffman reported the following items:

- Letter from Jean Roesler opposing the expansion of the Opitz farm.
- Status from the state railroad commission regarding the status of the crossing at Tendick park
- Meeting of Charter Steel and neighbors on mutual concerns.

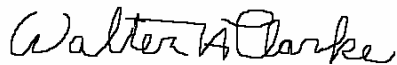
- Letter from Tim Hoven on his resignation
- Census for Town of Saukville for 2002
- Public hearings on We Energies planned renovation of Port power plant.
- Design for Town Seal and letterhead. (done by MATC students). The board thanked those that participated. Both Niehaus and Hoffman liked the design and it will be placed on next month's agenda for adoption.

16. Items from the floor

None

17. Adjourn

Hoffman moved to adjourn; Niehaus seconded; motion carried unanimously.



Walter H. Clarke, Town Clerk