



TOWN BOARD MINUTES

7:30 P.M.

November 17, 1998

1. Call to Order

Present: Chairman Hoffman; Supervisors Beverung and Lemke
Also: Clerk Clarke and Treasurer Danielson

2. Pledge of Allegiance

3. Approval of minutes of October 20, 1998 and November 5, 1998 Town Board Meetings.

Hoffman moved to approve the October 20th minutes; Lemke seconded; motion carried. Beverung moved to approve the November 5th minutes; Lemke seconded; motion carried.

4. Discussion/action on approval of bartender license.

Clarke presented the application of Daniel Branske of Grafton. Beverung moved to approve; Hoffman seconded motion carried.

5. Discussion on the status of the Watt's Lake project.

Hoffman reported that the construction required heavy equipment to bore the pylons and it will have to wait for the lake to freeze to support the loads.

6. Discussion/action on approval of expenditures for development of new zoning and land use ordinances.

Hoffman asked that the board formally approve \$24,000 for this purpose. Lemke questioned why the lowest bid was not selected. Hoffman said that the consultant selected seemed the best fit to the Plan Commission. Lemke also questioned if this figure was firm or would rise. Hoffman said it was firm. Hoffman asked for a vote as a formality. Hoffman moved to approve the hiring Meehan and Assoc. for developing the zoning and land use ordinances; Beverung seconded; motion carried unanimously.

7. Discussion/action on 1999 contract for assessor's services.

The contract increased to \$7200 from \$6400. Board members questioned the reason for the large increase. Beverung moved to table to December so that Mr. Peters could provide an explanation; Lemke seconded; motion carried.

8. Recycling Report

Beverung reported that the gutters have been cleaned. He also stated that the gutters are too small for the size of the building as a matter for future maintenance.

9. Public Safety Report

a) Building Inspector's Report

Hoffman presented the inspectors report which is on file.

b) Discussion /action on claim by Arnold Miller.

Hoffman described the partial claim (\$600) for the inspection of Tesker Manufacturing which was supported by town records. Clarke verified the claim. After a discussion with Mr. Miller, Beverung moved to pay the claim. Other portions of the claim remain undocumented. Lemke seconded; motion carried.

c) Discussion on junk ordinance enforcement status

Hoffman and Clarke reported that most people notified had voluntarily corrected the situation and that only three cars have been removed by the town.

d) Discussion/action on constable's duties.

Lemke had requested at a prior meeting a clarification of the constable's duties. Hoffman read the duties from the zoning ordinance. Lemke questioned if the constable should handle zoning

ordinance enforcement? Is the constable willing? Should we use a trained non-town employee? Lemke suggested using County Deputies. Hoffman disagreed and believes the duties of the constable include assisting in civil enforcement of town ordinances. Lemke asked that the minutes reflect that the board gives the constable the power to enforce the zoning ordinance. Hoffman referred to the ordinance which already gives such power. After further discussion, no action was taken.

10. Building Operation & Maintenance

a) Discussion/action on request of the World Wide Church of God to landscape the area around Town Hall.

Monty Lahr representing the church, asked permission to plant trees along the driveway to provide shade. Hoffman asked that trees be planted back far enough to not impede the view for people exiting the drive. He also cautioned against blocking the view of the building. He also wants to fix the baseball backstop. Hoffman moved to accept the proposal; Beverung seconded; motion carried.

11. Roads Report

a) Discussion/action on proposed landscaping on Meadowlark Rd.

No new information was available on the plan. Hoffman stated that the town will not contribute to the project until a satisfactory plan is approved. Hoffman move to table until December; Lemke seconded; motion carried.

b) Status of removal of trees-High View La.

Lemke reported that one tree has been trimmed by the electric company and that the County has scheduled removal of two or three tree when time allows.

c) Other road items.

Lemke reported that some damage and associated cost could be expected from the recent winds. Clarke asked about the new road signs. Lemke responded the as soon as the County can schedule it, they will be replaced. Hoffman related that there was a recent dispute between a citizen and the post office on whether Deerfield was a road or drive. The post office was informed that the official town records designate it to be Deerfield Road.

12. Financial Reports

a) Treasurer's report

Danielson presented the treasurer's report which is on file. She also requested that the petty cash be increased to \$60. Lemke moved to so increase the fund; Beverung seconded; motion carried.

b) Clerk's report

Clarke presented the clerk's report which is on file.

c) Review and approval of claims

Clarke presented the following claims for approval and payment:

Date	Num	Name	Memo	Amount	Balance
11/17/98	2020	Boehlke Bottled Gas Corp.	Propane	(504.40)	(504.40)
11/17/98	2021	Owens Office Products	File frames/folders	(17.89)	(522.29)
11/17/98	2022	Fuchs, Snow, O'Connell & DeStefanis, S.C.	Legal Expenses	(1,562.50)	(2,084.79)

11/17/98	2023	Arrow Disposal & Recycling	Sept, Oct	(500.00)	(2,584.79)
11/17/98	2024	Ozaukee County Hwy Dept.	Charges for months ending 98/10/31	(4,728.92)	(7,313.71)
11/17/98	2025	Marnett Business Center, Inc.	Copier lease	(145.24)	(7,458.95)
11/17/98	2026	Wisconsin Dept. of Commerce	Boiler Inspection	(55.00)	(7,513.95)
11/17/98	2027	D & P Inspections, Ltd.	Inspections	(2,657.22)	(10,171.17)
11/17/98	2028	Postmaster	Postage	(288.00)	(10,459.17)
11/17/98	2029	Terry Cottrell	Clean gutters	(100.00)	(10,559.17)
11/17/98	2030	Kay Danielson	Replenish Petty Cash	(26.00)	(10,585.17)
11/17/98	2031	Port Publications	Publication fees	(250.85)	(10,836.02)
11/17/98	2032	PEBSCO		(370.00)	(11,206.02)
11/17/98	2033	TCG Services	Upgrade 2 computers	(540.00)	(11,746.02)
11/17/98	2034	Kay Danielson		(297.06)	(12,043.08)
11/17/98	2035	Kay Vaccaro		(614.68)	(12,657.76)
11/17/98	2036	Walter H. Clarke		(369.28)	(13,027.04)
11/17/98	2037	Wisconsin Electric	Electric Service	(143.73)	(13,170.77)

Hoffman moved to approve and pay the above claims; Beverung seconded; motion carried.

13. Town Office Report

a) Contacts/Newsletter

Hoffman presented the contacts report which is on file.

b) Discussion/action on extending trial period for Town Board Assistant.

The board expressed their pleasure in the trial performance of the Town Board Assistant.

Beverung moved to make the position permanent; Hoffman seconded; motion carried unanimously.

14. Correspondence

Hoffman read a letter from the Bog's counsel requesting rescission of the letter of credit concerning the water quality and well draw-down. He recommends not complying due to recent complaints by citizens. The other board member concurred.

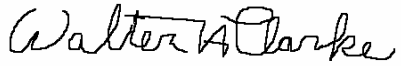
Clarke received a letter describing the history of the cemeteries of the town dating to the Civil War. Hoffman received a letter for the Village of Saukville inviting citizens to a presentation of their long range plan.

15. Items from the floor.

None

16. Adjourn

Hoffman moved to adjourn; Beverung seconded; motion carried.

A handwritten signature in cursive script that reads "Walter H. Clarke".

Walter H. Clarke , Town Clerk