



TOWN OF SAUKVILLE  
Ozaukee County  
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## TOWN BOARD MINUTES

7:30 P.M.

July 21, 1998

**1. Call to Order**

Present: Chairman Hoffman, Supervisors Beverung and Lemke  
Also: Clerk Clarke, Treasurer Danielson

**2. Pledge of Allegiance**

**3. Approval of minutes of June 16, 1998 Town Board Meeting.**

Lemke moved to accept; Beverung seconded; motion carried.

**4. Discussion/action on approval of bartender licenses.**

Clarke presented four licenses for consideration. Clarke recommended approval; Hoffman moved to approve; Beverung seconded; motion carried.

**5. Discussion of Peter Holk's request for clarification of status of Tree Lane.**

Hoffman read a written opinion from town counsel which is on file. Counsel's opinion is that the rod segment in question is part of the town road. Private ownership does not preclude access to Tree Lane. Edgar Ritgar, attorney representing Margaret Holk, presented a survey documenting the town's use of the rod in dispute.

**6. Discussion/action on ordinance relating to issuance of citations for violations of town ordinances.**

Hoffman presented an ordinance allowing the town to issue citations for violations of various ordinances and zoning matters. Lemke expressed concern with the ordinance. He would prefer to continue the past practice of discussing and settling such matters at town board meetings rather than delegating this to town officials. He doesn't want the Town of Saukville viewed as "big brother". Lemke also questioned the appeals process and due process. Citizen Al Heon noted that many individuals in government are authorized to issue citations and it is common practice throughout the county, state and country. Beverung moved to approve, noting that the citation itself provides an appeal process through the courts. Hoffman seconded; motion carried with Lemke voting against.

**7. Discussion/action on amendment to Ordinance No. 96-2 Regulation of the Installation and Maintenance of Sewage Holding Tanks, Section 1.02 Temporary Sewage Holding Tank.**

Hoffman proposed modifying the ordinance to accommodate temporary-holding tanks in conjunction with the new "A plus 4 systems". The zoning board of appeals recommended that an escrow in the amount of 150% of the cost of the "A plus 4" be set aside to assure completion to the mount system. Hoffman asked for an informal commitment to proceed with updating the ordinance with the escrow or letter of credit. After receiving same, Lemke move to table; Beverung seconded; motion carried.

**8. Building Inspector's Report**

Hoffman presented the summary report which is on file.

**a) Request for refund by Joseph H. Stern of zoning permit fee.**

Hoffman related the request for reimbursement of the \$150.00 zoning fee to the board. He moved that the town charge \$50.00 for services performed and refund \$100.00; Beverung seconded; motion carried.

**b) Discussion/action on town policy on refunding of zoning permit fees.**

Hoffman pointed out that the application forms state that fees are non-refundable. He suggested that the town have a policy of not refunding fees to prevent having to take up board time with determining the appropriate split. Danielson agreed, stating that people should make up their minds before applying for zoning changes. Hoffman moved that the language be emphasized on all application forms, and the town adopt a policy of not refunding fees; Lemke seconded; motion carried.

**9. Recycling Report**

**a) Discussion/action on bid(s) to mitigate rainwater pooling inside building.**

Beverung received one bid for \$1260 and recommended closing the bids. He expressed concern however that the language in the bid should state that the low spot shall be cut out to the gravel and fully patched. He will discuss this with the bidder. He then moved to table the matter to the next meeting; Hoffman seconded; motion carried.

**b) Other recycling items.**

Beverung related that the state has objected to the method of determining how many families are using the recycling. Accordingly, a procedure will be instituted that will require users to sign a clipboard list once a year.

**10. Building Operation & Maintenance**

**a) Fire inspection results**

Danielson reported that we were required to inspect the fire extinguishers and they will have to be recharged next year.

**b) Minor Repairs**

Danielson asked the board if they would approve milar envelopes for the zoning maps. She estimated the cost at about \$56.00. Beverung moved to authorize the expenditure; Lemke seconded; motion carried.

Clarke reported that the Cub Scouts planted flowers around the flag pole as thanks for use of the room.

**11. Roads Report**

**a) Status of Blue Goose Rd paving to UWM Field Station.**

The paving is done. Clarke has not received the bill and will bill UWM when its received. Beverung stated that he received a complaint that the paving trucks were raising dust. When notified, the contractor fixed the problem promptly. Danielson added that the trucks damaged her driveway and it was suggested that she contact the contractor for repairs. Clarke stated that he had received a complaint that county road trucks were using St. Augustine as a short cut and raising dust. Lemke stated that he had received that same complaint and has related it to the county highway management.

**b) Discussion/action on East Sauk Rd. bids.**

Hoffman noted receiving two bids received from Gremmer and Kapur. Another engineering firm represented by Jim Englehart, also submitted a proposal. He also works for the town of Grafton. Englehart addressed the board and noted that Grafton was planning to do major maintenance to their part of the road in 2000 and he opined that there may be significant synergies by coordinating the two projects. The board will read the proposal contact Englehart and the other firms for questioning at the August meeting. Hoffman moved to table; Beverung seconded; motion carried.

**c) Discussion/action on proposed landscaping on Meadowlark Rd.**

The board reviewed a sketch from the landscaping contractor. Hoffman would like to see more detail and dimensions. He moved to table; Beverung seconded; motion carried.

**d) Comments on Section 6.04 of the Ozaukee County Code of Ordinances to control access to trunk highways.**

Hoffman discussed the proposed ordinance and indicated that the county would like the town's comments. Lemke indicated that the proposal gives the county more power to locate the driveways for safety purposes. Beverung questioned the width of driveways. The board generally approves the concept. Lemke will relate the board's concerns.

**e) Other road items.**

Lemke reported that Hawthorne Drive has been striped. The county is also proceeding on the maintenance approved. Hoffman reported that the storm costs were about \$6,300. Beverung asked that Clarke follow-up with trying to recover storm damage with the insurance carrier.

**12. Financial Reports**

**a) Treasurer's report**

Danielson presented the treasurer's report which is on file.

**b) Clerk's report**

Clarke presented the treasurer's report which is on file.

**c) Review and approval of claims**

Clarke presented the following claims for approval:

Date	Num	Name	Memo	Amount	Balance
7/21/98	1927	Kay Danielson		(269.36)	(269.36)
7/21/98	1928	Kay Vaccaro		(746.73)	(1,016.09)
7/21/98	1929	Walter H. Clarke		(388.32)	(1,404.41)
7/21/98	1930	David P. Brunquell		(14.78)	(1,419.19)
7/21/98	1931	Jim Kadow		(24.01)	(1,443.20)
7/21/98	1932	Ralph Schacherl		(29.56)	(1,472.76)
7/21/98	1933	Victor Frank		(29.56)	(1,502.32)
7/21/98	1934	Larry T. Beverung		(346.31)	(1,848.63)
7/21/98	1935	Kay Danielson	Petty Cash	(21.40)	(1,870.03)
7/21/98	1936	Postmaster	Postage	(32.00)	(1,902.03)
7/21/98	1937	Ameritech	June-July 1998	(306.94)	(2,208.97)
7/21/98	1938	Ozaukee County Hwy Dept.	Charges for months ending 98/05/31 & 98/06/30	(20,655.48)	(22,864.45)
7/21/98	1939	Marnett Business Center, Inc.	Copy paper	(25.00)	(22,889.45)
7/21/98	1940	Kate Smallish	Framing Expenses	(131.98)	(23,021.43)
7/21/98	1941	State Bank of Newburg	Safe deposit box	(16.00)	(23,037.43)
7/21/98	1942	Newburg Fire Department, Inc.	Installment 1 of 6	(3,604.47)	(26,641.90)
7/21/98	1943	Kleckner Fire Ext. Serv. Inc.	Inspection July 7	(15.00)	(26,656.90)
7/21/98	1944	Port Publications	Publication fees & Subscription	(63.39)	(26,720.29)
7/21/98	1945	Fuchs, Snow, O'Connell & DeStefanis, S.C.	Legal Expenses-June	(781.25)	(27,501.54)

7/21/98	1946	D & P Inspections, Ltd.	June 1998	(1,514.11)	(29,015.65)
7/21/98	1947	Boehlke Bottled Gas Corp.	Initial Fill to 80 %	(98.80)	(29,114.45)
7/21/98	1948	PEBSCO		(370.00)	(29,484.45)

Hoffman move to approve; Beverung seconded; motion carried.

**13. Town Office Report**

**a) Contacts/Newsletter**

Hoffman presented the contact report which is on file.

**b) Discussion/action on purchase/lease of copier.**

Clarke described the process of selecting a copier. The Toshiba 2060 was recommended by other municipalities of similar size. Two bids were obtained from Ross of Sheboygan and Marnett from Grafton. Clarke presented an analysis sheet (copy on file) of costs which were very close except for the lease buy-out figure. Ross's buyout figure was \$2,000 higher. Clarke received a revised bid from Ross this morning which was slightly below Marnett. Beverung stated that his firm had been unhappy with the maintenance costs from Ross. Clarke favored Marnett because they lent the town a new machine to evaluate. The board asked that Clarke ask Marnett to match Ross's monthly lease costs, if possible. Beverung moved to authorize Clarke and Danielson to make a decision in the best interest of the town, with their recommendation favoring Marnett. Lemke seconded; motion carried.

**14. Correspondence**

Hoffman reported on a letter from the DNR stating that they are proceeding on Watt's Lake pier.

**a) Hazard elimination grant application.**

Hoffman reported that there is grant money available to mitigate safety hazards. Lemke reported having discussed this with county highway management. They were unaware of any particular safety concern nor was the board.

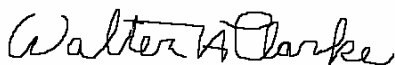
**15. Items from the floor.**

Stu Auer questioned the progress on allocating the surplus funds he questioned at the last annual meeting. Danielson reported questioning other communities on contingency funds. The consensus of the towns surveyed is that a town should have six month's expenses (about \$150,000) available in such a fund.

Bob Charnitz questioned the citation process, which Hoffman then explained. David Gardener would like to see the weight limits on Knollwood and Birchwood extended to Blue Goose and St. Augustine roads. He complained that large gravel trucks use this as a shortcut. He also described his 1992 proposal to declare these roads as "rustic". Most residents then favored the change, but the board opposed it. He gave the board a brochure on the state rustic road program. The board asked Gardener to return with a proposal under an agenda item. George Kohlway expressed concern for farm trucks and others on town roads under Gardeners proposal.

**16. Adjourn**

Hoffman moved to adjourn; Beverung seconded; motion carried.



Walter H. Clarke, Town Clerk  
As corrected in minutes 8-18-98 vkv