

Town of Saukville Board Meeting
May 16, 1995, Saukville Town Hall, 8:00 p.m.

MINUTES

Present: Chairman Dan Gute, Supervisors Jack Fellenz and Jeff Opitz, Treasurer Phyllis Linden, Clerk Walt Clarke, and Town Attorney Karen M. Christianson

1. Call to order / Affidavit of Posting
Chairman Gute called the meeting to order at 8:00 p.m.
2. Pledge of Allegiance
Chairman Gute led the group in the Pledge of Allegiance and a moment of silence to commemorate the passing of Charles Gall, former Town Treasurer
3. Minutes of April 18, 1995 Town Board meeting.
Opitz moved to approve; second by Fellenz. Motion carried.
4. Discussion/action on appointment of new Town Attorney.
Chairman Gute read a letter of resignation from Chris O'Byrne as Town Attorney dated May 12, 1995. Gute introduced Karen M. Christianson from the law firm O'Meara, Eckert, Poruos & Gonring in West Bend. Gute moved to nominate Ms. Christianson as the new Town Attorney, Fellenz seconded. Motion carried unanimously.
5. Building Inspector's Report -- John Derler
Derler reported on a proposal to build a residence on 2.15 acres presently zoned B-1 on Hwy. 33 near Pruetts Floor Covering. Fellenz noted that the lot was non-conforming i.e. not 5 acre minimum and wondered if it was "grandfathered" prior to the zoning code. Town Attorney Christianson opined that this proposal would require rezoning and the Board believed that this should properly go before the Plan Commission at a later date.

Fellenz questioned whether the problem with signing inspection reports was resolved. Gute indicated that he had asked Al Hupfer to attend this meeting to discuss the matter but he could not attend.
6. Road Report -- Jeff Opitz
Opitz reported on his inspection of the Town's roads and presented written recommendations of his findings to the Board.
7. Recycling Report -- Jeff Opitz
Opitz reported that the two week experiment with Arrow Disposal was a success. He believes that raising the bag charge to \$.75 would allow payment of the contract employee. Ken Rose Jr. from Arrow disposal discussed paper hauling and the problems in the past. He felt that if the price of paper continues to rise, they will dispose of this for free and perhaps make a yearend donation to the Town. Ken Ranthum, who has been disposing of paper for an annual fee of \$400 discussed the past problems and would like to be paid for the past year. He agreed to turn it over to Arrow at the last Saturday in July. Rose indicated that he would be able to provide weights for recycling credits. Bill Ciriacks discussed the disposal of freon and appliances. Opitz proposed continuing with Ciriacks on freon and metal/appliances. Rose suggested burning the "clean" wood by the fire dept. The Board felt that better communication with the citizens was required. Opitz suggested a fence to block illegal dumping. Citizens asked why we were changing? Fellenz stated that we could save the nearly \$6,000 paid for disposal last year and essentially have the facility pay for itself. Volunteers leaders complained that they were not told that there services were not required and unfairly criticized on their services. Chairman Gute apologized for any miscommunication and expressed appreciation for the volunteers past services. He suggested that the volunteers find

another project to benefit the Town. The Board concluded that with the changing regulations, volunteers could not exercise the requisite degree of control to properly collect fees. The Town Attorney suggested that the existing ordinance be posted and published in the local paper so the citizen were aware of the requirements and penalties. She suggested that the volunteers conduct meetings or school programs. Gute suggested a mailing to all residents on a number of issues including recycling. The Town Attorney suggested that the \$400 request for payment and contracts with others involved in recycling be put on a future agenda.

A discussion of meeting times ensued. The Town Attorney stated that this was an administrative decision on the part of the Board and did not need Annual Meeting approval.

Opitz moved that Ken Ranthum continue to dispose of paper until the end of July; Fellenz seconded. Motion carried.

Kitty Gute of Blueberry Road suggested that the Board formally thank the volunteers for their faithful service and noted in the minutes. Chairman Gute expressed thanks on behalf of the Board and hoped that the volunteers would continue on some new projects.

8. Discussion/action of the Fee Schedule for the Building Inspector, Electrical Inspector, and Plumbing Inspector.
9. Discussion/action of Town's Administrative Fees for new construction.

Fee schedules were discussed with John Derler and Fred Last. Copies of the permits were submitted to the Board. Problems with signing off by the electrical inspector were again discussed. Opitz suggested that Derler call Hupfer and discuss the problem directly and Derler agreed to do so. Clerk Clarke asked how fees were accounted for. There is presently little or no accounting or audit trail. Treasurer Linden explained that accounting for the fees through the Town books would increase chances for state aid.

Gute proposed putting in place an "administrative fee" for new construction. Town Attorney Christianson stated that such a fee should be cost based and could not just be a tax. She suggested a study be conducted. Fellenz suggested looking at the other communities in the area and volunteered to research the matter. Gute moved that the current fee structure be approved and that the administrative fee proposal be studied and an ordinance prepared for future action. Fellenz seconded. Motion carried. Opitz moved that inspectors be required to submit their fees to the Town Treasurer for later remittance back to the inspectors to establish a "paper trail". Fellenz seconded. Motion carried.

10. Discussion/action of County/Town Tax Collection System.

Treasurer Linden reported on the status of the new County Tax Collection System. She stated that there would be no charge to the Town for software. She stated that the Town needs to provide a letter of intent to join the system. The only cost would be \$3100 for the computer. Fellenz moved to approve the letter of intent. Opitz seconded. Motion carried.

11. Discussion/action of Holding Tank Permit for Paul Schumacher on two lots:

Tax Key #08-050-0013.000 and Tax Key #08-050-0014.000.

Chairman Gute presented a letter from Steve Murkowski, Deputy Environmental Health Director stating that the Ozaukee County board of Adjustment has approved filling on the flood plain for the above lots but stating that neither a sanitary or land use permit has been acquired. Gute stated that he felt that the applicant's request was premature. Schumacher stated that he is only requesting a holding tank agreement for servicing in case the owner does not deal with pumping. Town Attorney Christianson requested that she be given time to research the issue. Fellenz noted that Fredonia does not permit holding tanks and that the Town permits holding tanks only in cases of failing systems. Fellenz suggested this be referred to the Plan Commission and that they be allowed to "walk the site". Schumacher requested to be present at the walk and be included on the next Plan Commission agenda (June 13). The Board tabled the request until then.

12. Appearance and report on Sludge Permits-- Darrell Oreskovic

Darrell Oreskovic asked that his sludge permit be renewed. Opitz moved to approve; Fellenz seconded. Motion carried.

13. Presentation by Dennis Hechimovich on recycling.
Chairman Gute canceled this agenda item.

14. Discussion/action on office hours for Town officials.

Chairman Gute will publish a schedule showing his office hours being the Saturday morning between the Plan Commission and Town Board Meetings. Town Clerk Clarke indicated that he will publish similar hours. Gute noted that the Plan Commission has decided to begin their meetings at 7:30 p.m. and proposed that the Town Board do likewise. Fellenz moved to begin the 7:30 start time for Board meetings in July after publication of a notice to all citizens. Opitz seconded. Motion carried.

Gute reported that he had met with those involved with the Church that shares the Town Hall and they were amenable to sharing all facilities with the Town including the sound system

15. Discussion/action on Application for Temporary Class "B" Retailer's License to sell fermented malt beverages by Riveredge Nature during a special event on June 25, 1995.
Clerk Clarke stated that the application appeared to be in order and the fee was submitted. Fellenz moved to approve. Opitz seconded. Motion carried.

16. Clerk's Financial Report

Clarke presented the report to the Board stating that all expenditures are well below budget as of April 30, 1995. Linden explained the process for adjusting the budget using the "Fund Equity". She also stated that the Fund Equity includes \$14,000 which was prepaid by the State for landfill closure.

- t17. Treasurer's Report

Linden presented the Treasurer's report. She stated that she is investigating moving the Town's repositories Port Washington State Bank from the Wisconsin LGIP.

18. Claims

Clarke submitted claims for the month to the Town Board. Claims are listed below. Fellenz moved to approve; Opitz seconded. Motion carried.

Claims:

Date	Chk.	Payee	For	Amount
5/16/95	555	Wisconsin Towns Associati	Dues & Publications	-486.40
5/16/95	556	Wisconsin Taxpayers Allia	Publication	-18.00
5/16/95	557	Daniel B. Gute, M.D.	WEX Workshops	-76.00
5/16/95	558	Stevlin's Hardware	Rekey Recycling Center	-43.50
5/16/95	559	Bares Pump Service	New well pump	-1224.80
5/16/95	560	Port Publications	Legal Notices	-27.50
5/16/95	561	Ozaukee County Clerk	Election Expenses	-114.63
5/16/95	562	Walter H. Clarke	Replenish Petty Cash	-24.96
5/16/95	563	Donald G. Peters	Contract Pmt 5 of 6	-700.00
5/16/95	564	Albin VandeBoom	Final Salary, etc.	-374.72
5/16/95	565	Mark G. Lemke	Final Salary, etc.	-1625.24
5/16/95	566	Marvin O. Hoffmann	Final Salary, etc.	-958.75
5/16/95	567	The Village Printer	Zoning Ords/Directories	-65.13
5/16/95	568	Port Publications	Legal Notices	-58.44
5/16/95	569	Evangeline Gosewehr	Elections	-100.00
5/16/95	570	Dorthy Gall	Elections	-100.00
5/16/95	571	Shirley Kohlwey	Elections	-100.00
5/16/95	572	Violet VandeBoom	Elections	-50.00
5/16/95	573	Juliette Scherer	Elections	-50.00
5/16/95	574	Alice Fechter	Elections	-50.00
5/16/95	575	Carol Charnitz	Elections	-50.00
5/16/95	576	Port Publications	Legal Notices	-30.94
5/16/95	577	UW-Extension	Education	-114.00

19. Correspondence/Floor

Rose Haas Liedler, County Supervisor, reported on the success of 4H in Ozaukee County. She also reported on the upcoming "Breakfast on the Farm".

Bill Ciriacks questioned the presence of "no trucking" signs on his road. Question arose as to whether we have an ordinance supporting these signs. Chairman Gute asked that this be placed on the next Town Board agenda.

Chairman Gute reported on a letter from Chris O'Byrne regarding the second quarry lawsuit. Judge Waddick has decided to do nothing for three months awaiting the decision from the court of appeals on the original lawsuit.

Gute also reported on a letter regarding SEWRPAC officials' offer to meet with the Town on a comprehensive master plan.

20. Adjournment

Chairman Gute adjourned the meeting at 10:04 p.m.



Walter H. Clarke
Town Clerk